

## **Wath and Norton Conyers Parish Council**

### **Minutes of the Meeting held at 7.00pm on Monday 14 October 2019 at Samwaies Hall**

1. **Present:** Cllr J Clarke (Chair), Cllr G Peace, Cllr S Taylor, S Hare (Clerk).
2. **Apologies:** Cllr J Graham, Cllr M English
3. **Minutes of the meeting** held on 16 September 2019 was approved and signed. (Cllr Peace proposed and Cllr Taylor seconded).
4. **Declaration of interest in items in the agenda.** None.
5. **(a) Planning applications** received up to the date of meeting: None  
  
**(b) Any other planning applications** received after posting of agenda. None
6. **Planning decisions:** Part approval was given for the pruning of a tree adjacent to Thistle Rose House, Wath. The proposed removal of overhanging stem was refused. Crown lifting was recommended to a height not in excess of 2.5 metres and a lateral reduction to give a maximum of 4 metres from the garage was approved.
7. **Planning appeals/withdrawn/enforcement:** None
8. **Other Planning matters**
  - Harrogate Borough Council advised that the Community Infrastructure Levy (CIL) will not be implemented until next year. CIL therefore will not be collected on any development until then.
9. **Village Enhancement:**
  - **Telephone Kiosk:** BT acknowledged that they are responsible for the maintenance and cleaning of the kiosk in Main Street. An engineer will attend as soon as possible to clean the box and carry out any necessary repairs.
  - **Maintenance Contract:** The contractor to carry out a general tidy of the grass verges and areas around the trees.
  - **Christmas Lights:** Cllr Peace and Cllr Taylor to check the current lights and fittings. The 'switch on' of the lights was agreed to be changed to Monday 2

December. The PC to purchase the Christmas tree to be situated outside Samwaies Hall.

**10 VE Day 75:** Details of celebrations to take place on Friday 8 May 2020 has been received. This item to remain on future agendas.

**11 Highways:**

- Highways Department has responded that it is responsible for the maintenance of footpaths if they are finished in tarmac. An order has been raised for the footpath between Wath and Melmerby.

**12 Accounts:** The following cheques were raised:

- £61.20 to Flying Colours Flagmakers Ltd for a Red Ensign
- £150 to St Mary's PCC as a donation towards the parish burial ground.

**13 Financial Report:**

- The bank reconciliation statement dated 1 October 2019 was circulated.
- The Clerk to prepare a budget report for the next meeting **(Action: Clerk)**

**14 PAYE:** The submission has been forwarded to the HMRC.

**15 Correspondence:**

- **Ethical Standards Training:** The Clerk to notify HBC that due to the timing of this event it is not possible for councillors to attend. **(Action: Clerk)**

The following documents were circulated by email prior to the meeting:

White Rose Update October 2019

**16 Items for next agenda:** Standard items plus Village Enhancement. VE Day 75 and Highways, Christmas Lights

**17 Dates of next meetings** Monday 11 November 2019 at 7pm  
Monday 9 December at 7pm  
(Christmas Lights Monday 2 December)

The meeting closed at 7.45pm