

Wath and Norton Conyers Parish Council

Minutes of the Meeting held at 7.00pm on Monday 18 March 2019 at Samwaies Hall

1. **Present:** Cllr J Graham (Chair), Cllr J Clarke,
Cllr G Peace, Cllr S Taylor, S Hare (Clerk).
2. **Apologies:** Cllr M English
3. **Declaration of interest in items in the agenda.** None
4. **Minutes of the meeting** held on 18 February 2019 was approved and signed. (Cllr Peace proposed and Cllr Taylor seconded).
5. **(a) Planning applications** received up to date of meeting: None
(b) Any other planning applications received after posting of agenda. None
6. **Planning decisions:** None
7. **Planning appeals/withdrawn/enforcement:** Three planning enforcement letters issued by HBC:
 - Virginia House
 - I Norton Close
 - Applied Insect Science Ltd, Ambrose House, Wath
8. **Other Planning matters**

The Clerk met with D Clothier from HBC and arrangements for the electronic presentation of future planning applications is in place.

The Clerk to notify a resident regarding the replacement of house windows. **(Action: Clerk)**

Newlay Concrete continues to put procedures in place to relieve the issues raised in the Noise Abatement Notice served by HBC.
9. **Village Enhancement:**
 - **Grass Maintenance Contract:** The contract is in place and continues from April 2019.

- **Samwaies Hall:** The Samwaies Trust to organise an alternative way for connecting the Christmas lights to the Hall electric system.

10. **Highways:** The Clerk to notify Highways of the following potholes at rectory corner, the back drive to Norton Conyers and outside The Sidings. **(Action: Clerk)**

Highways to be notified that the gullies outside Virginia House need clearing. **(Action: Clerk)**

12 **Accounts:** The following cheque were raised:

- £44.00 to Samwaies Hall for hall hire.
- £183.60 to Vision ICT Ltd for website hosting to April 2020.
- £439.25 to S Hare for Quarter 4 salary.

13 **Financial Report:** The guidance on internal control from YLCA was considered and it was agreed that the procedures that the PC follow ensure that a robust and effective system of internal control is in place

14 **PAYE:** The final payment submission for the 2018/19 tax year has been forwarded to the HMRC.

15 **Correspondence:**

The following correspondence was circulated at the meeting.

HBC Bulb/wildflower scheme. The clerk to order bluebells
YLCA publications list.

The following documents were forwarded by email:

White Rose Update February 2019
White Rose Update March 2019
Allerton Waste Recovery Park

16 **Items for next agenda:** Standard items plus Village Enhancement and Highways,

17 **Dates of next meetings** Monday 15 April 2019
Wednesday 15 May 2019 (Annual Parish Meeting
6.30pm)

The meeting closed at 8.00pm