

Wath and Norton Conyers Parish Council

Minutes of the Meeting held at 6.30pm on Monday 18 June 2018 at Samwaies Hall

1. **Present:** Cllr J Graham (Chairman), Cllr J Clarke,
Cllr G Peace, Cllr S Taylor, Cllr M English, Cllr M Atkinson,
S Hare (Clerk).
2. **Apologies:** None
3. **Declaration of interest in items in the agenda.** None
4. **Minutes of the meetings** held on 21 May 2018 were approved and signed. (Cllr Taylor proposed and Cllr Clarke seconded).
5. **(a) Planning applications** received up to date of meeting: None
(b) Any other planning applications received after posting of agenda. None
6. **Planning decisions:** None
7. **Planning appeals/withdrawn/enforcement:** None.
8. **Other planning matters:** Harrogate Borough Council responded to the concern re the chimney at Russet Barn that there was no planning breach.
9. **Village Enhancement:**
 - **Village Benches:** The three newer benches have been varnished. Cllr Taylor to power wash the bench outside Samwaies Hall before it is varnished.
(Action: Cllr Taylor/Clerk)
 - **Yorkshire in Bloom:** Information given to Cllr Peace.
 - **Cement Works:** A resident had asked about the operating times of the Cement Works which are 7am to 5pm. .
(Action: Clerk)
 - **Flags:** Cllr Taylor to put up the new flags, purchased by the PC, for the Street Fair.

10. WWI Beacons of Light: This item to be discussed at the next meeting. The Clerk to send a confirmation email to the piper. **(Action: Clerk)**

11. Footpaths: The footpaths on Main Street have been repaired. As advised at the time of reporting the damaged footpaths due to a significant shortfall in funding for North Yorkshire Highways the footpaths would only be repaired not replaced.

(Action: Clerk)

12. Highways: A resident expressed concern regarding the proposed service station.

(Action: Clerk)

13 Accounts: The following cheques were raised:

- £145.00 to J Burgess for re-varnishing 3 benches
- £36 to Samwaies Hall for hire costs April/May/June 2018.
- £471.75 to S Hare for Quarter 1 salary and training course mileage claim.

14 Financial Report

The Bank Reconciliation to 1 June 2018 was circulated.

16 PAYE: The submission has been forwarded to the HMRC.

17 General Data Protection Regulation (GDPR): The PC Records Management Policy was circulated and adopted. This is to be placed on the website. **(Action: Clerk).**

18 Correspondence: The following items were circulated at the meeting:

- YLCA Harrogate Branch meeting minutes 19/2/18
- YLCA Joint Executive meeting minutes 14/10/17 and 14/4/18.

The September White Rose Update was circulated by email.

19 Items for next agenda: Standard items plus Village Enhancement, Highways, Footpaths, GDPR, WWI Beacons of Light.

20 Dates of next meeting Monday 17 September 2018

The meeting closed at 7.30pm