

Wath and Norton Conyers Parish Council

Minutes of the Meeting held at 7.00pm on Monday 23 April 2018 at Samwaies Hall

1. **Present:** Cllr J Graham (Chairman), Cllr J Clarke,
Cllr G Peace, Cllr S Taylor, Cllr M English, Councillor B Bateman,
Cllr M Atkinson, S Hare (Clerk).
2. **Apologies:** None
3. **Declaration of interest in items in the agenda.** None
4. **Minutes of the meeting** held on 26 March 2018 were approved and signed. (Cllr Peace proposed and Cllr Taylor seconded).
5. **(a) Planning applications** received up to date of meeting: None

(b) Any other planning applications received after posting of agenda.

18/01520/PNG: Change of use of Agricultural Building to B1 (Business) and B8 (Storage and Distribution) use. After discussion the PC decision was:

B The Parish Council objects on the planning grounds set out below

- (i) The Parish Council is concerned about this application. As the Planning Department at Harrogate Borough Council well knows, past development plans on this site have caused great concern. The application for Greyfriars' controversial expansion plans led to a sustained campaign organised by local residents, numerous planning applications, appeals and a planning inquiry.
- (ii) The recurring theme in residents' concerns was the access to the site down narrow country lanes for large and numerous vehicles and also the 24 hour disturbance this caused to the residents of Wath and Melmerby villages.
- (iii) The PC would urge Harrogate Borough Council to bear in mind these past problems when making a decision on this PNA. Any decision will have a lasting – and possibly detrimental – impact on the local community.
- (iv) The PC has no objections to a change to B1 Class but object to B8 (Warehouse and distribution).

The Clerk to notify Harrogate Borough Council

(Action: Clerk)

6. **Planning decisions:** 6.13.13.F.FUL. Demolition of garage and outbuilding and erection of garage/outbuilding at Bumblebee Cottage, Main Street, Wath

7. **Planning appeals/withdrawn/enforcement:** None.
8. **Other planning matters:** The Clerk has set up an email alert system designed by HBC to be notified of any planning applications in the parish area.

9. **Village Enhancement:**

- **Bulb/wildflower Scheme:** Harrogate Borough Council has a limited number of bulbs to offer to parish councils. It was agreed to request snowdrops.
(Action: Clerk)

10. **Village in Bloom:** Details on how to apply are shown on the Yorkshire in Bloom website. Cllr Peace to look at the information **(Action: Cllr Peace)**

11. **WWI Beacons of Light:**

12. **Footpaths:** It is understood that now the weather is changing that the footpaths will be repaired by NYCC. The Clerk to check if a timescale is available
(Action: Clerk)

13. **Highways:** Area 6 Highways Office is arranging workshops to look at the reporting process of highway issues. The Clerk to attend one of the workshops.
(Action: Clerk)

Street Lighting: The replacement street lighting will be carried out in accordance with NYCC guidelines.

14 **Accounts:** The following cheques were raised:

- £48.00 to Samwaies Hall for hire of venue January to March
- £122.00 to Yorkshire Local Councils Association for annual membership 1 April 2018 to 31 March 2019.
- £66.60 to WE Dixon for the PAT Testing of the Christmas lights.

15 **Financial Report 2017/18**

The reporting of the annual accounts for smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2018 has been changed.

- (a) **Certificate of Exemption:** As the PC met the revised criteria the Certificate of Exemption was signed and dated by the RFO and the Chairman.

(b) Financial Risk/Internal Audit: All the Councillors were in agreement that they had maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness. The annual internal audit had been carried out by an independent auditor and the report was received and noted.

(c) Annual Governance Statement: The questions contained in Section 1 - Annual Governance Statement 2017/18 were put to all the Councillors and all questions were answered in the affirmative. This section was then signed and dated by Cllr Graham and the Clerk.

(d) Accounting Statements 2017/18: The accounting statements contained in Section 2 of the Annual Return, already signed and dated by the RFO were considered by all Councillors. The Accounting Statements were approved and were then signed by the Chair of the meeting, Cllr Graham. The period for the exercise of public rights was confirmed as Monday 5 June 2016 to Friday 14 July 2017.

(e) Asset Register: The Register was circulated and discussed and no changes were made

16 PAYE: The submission has been forwarded to the HMRC.

17 General Data Protection Regulation (GDPR): The new regulation comes into force in May 2018. Both Harrogate Borough Council and YLCA are providing a Data Protection Officer. The PC to compare the cost of this service when the details are received.

18 Parish Elections 2018: The election was uncontested. The Clerk to contact HBC for the relevant forms to be completed at the next meeting. **(Action: Clerk)**

19 Correspondence: None

20 Items for next agenda: Standard items plus Village Enhancement, Highways, Footpaths, Village in Bloom, GDPR, WWI Beacons of Light.

21 Dates of next meetings Monday 21 May (Annual Parish Meeting) 6.30pm

The meeting closed at 8 pm