

## **Wath and Norton Conyers Parish Council**

### **Minutes of the Meeting held at 7.00pm on Tuesday 23 January 2018 at Samwaies Hall**

1. **Present:** Cllr J Graham (Chairman), Cllr J Clarke, Cllr M English, Cllr G Peace, Cllr S Taylor, S Hare (Clerk).
2. **Apologies:** None
3. **Declaration of interest in items in the agenda.** None
4. **Minutes of the meetings** held on 11 December 2017 and 9 January 2018 were approved and signed. (Cllr Taylor proposed and Cllr Peace seconded).
5. **(a) Planning applications** received up to date of meeting: None
6. **Planning decisions:**
  - Installation of 3 GRP Kiosks at the Sewage Works, Melmerby
  - Non material amendment to allow reduction of approved domestic curtilage of Planning Permission I7/02159/FUL at 1 Norton Close, Wath.
7. **Planning appeals/withdrawn/enforcement:** All the leylandii trees have been removed from the change of use site at 1 Norton Close.
8. **Other planning matters:** A discussion took place on the information to be placed on the parish council website explaining the process for planning applications in the parish and the parish council's role in this procedure. The Clerk to amend the website. The Chair read out an email received from a local resident which she will to respond to.

**(Action: Cllr Graham)**
9. **Village Enhancement:**
  - **Christmas Lights:** The lights to be removed and all the cables to be collected and then stored in Samwaies Hall
  - **Benches:** The Clerk to contact John Burgess regarding re-varnishing the benches.

**(Action: Clerk)**
  - **Flags:** Cllr Peace to order two new union flags. 

**(Action: Cllr Peace)**

- **Village in Bloom:** The Clerk to collect information on this. The item to be added to the agenda for the next meeting.

10. **Footpaths:** Concern was raised that the footpaths have still not been repaired. The Clerk to contact Highways and ask about the timescale. **(Action: Clerk)**

Cllr Peace to look into the purchase of a hand held gritting machine for use on the village footpaths in icy weather. **(Action: Cllr Peace)**

11. **Highways** Nothing to report

12 **Accounts:** No payments were made.

### 13. Financial Report

- **Bank Reconciliation Report to 29 December 2017:** The report was circulated.

14. **PAYE:** The monthly report has been forwarded to the HMRC.

15. **General Data Protection Regulation (GDPR):** The new regulation comes into force in May 2018. The YLCA will provide guidance and model documents as available. The PC does not retain personal data.

### 16. Correspondence:

The following correspondence was circulated at the meeting:  
Harrogate Branch Meeting – 19 February 2018  
Clerk and Councils Direct January 2018

The following was circulated by email:  
YLCA White Rose Update December 2017  
NALC Chief Executive Bulletins

17. **Items for next agenda:** Standard items plus Village Enhancement, Highways, Footpaths, Village in Bloom, GDPR, WWI Beacons of Light.

18. **Date of next meeting** Monday 26 February 2018

The meeting closed at 8.00 pm