

Wath and Norton Conyers Parish Council

Minutes of the Meeting held at 7.00pm on Tuesday 31 October 2017 at Samwaies Hall

1. **Present:** Cllr J Graham (Chairman), Cllr J Clarke, Cllr A Blake, Cllr G Peace, Cllr S Taylor, S Hare (Clerk).
2. **Apologies:** None
3. **Declaration of interest in items in the agenda.** None
4. **Minutes of the meeting** held on 26 September 2017 were approved and signed. (Cllr Clarke proposed and Cllr Taylor seconded).
5. **(a) Planning applications** received up to date of meeting: None

(b) Any other planning applications received after the posting of the agenda:
 - 6.13 17/04601/FUL Conversion of garage to form ancillary living accommodation; Alterations to fenestration at Russet Barn, Main Street, Wath.
The above application was discussed and the PC decision:

A The Parish Council has no objections

The Clerk to notify the Planning Department at Harrogate Borough Council.
(Action: Clerk)
6. **Planning decisions:** None.
7. **Planning appeals/withdrawn/enforcement:** The Clerk contacted the Planning Department regarding the outcome of the possible breach of planning at The Barn, Grange Farm, Main Street, Wath and a response is still awaited. **(Action: Clerk)**
8. **Other planning matters:** The leylandii trees have been removed from the paddock on Tanfield Lane.
9. **Village Enhancement:**
 - **Christmas Lights:** The lights to be switched on on Friday 1 December at 6.40pm
The Clerk to book the Hall from 6.30pm to set up. Cllr Blake to forward a draft copy of the notice to the Clerk. The Clerk to ask the Samwaies Hall Committee to have their Christmas tree decorated outside the Hall for the 'switch on'.
(Action: Clerk)

- **Benches:** The Clerk to contact John Burgess regarding re-varnishing the benches.
(Action: Clerk)

10. Footpaths: The Highways officer inspected the village footpaths and explained to Cllr Clarke that funding is not available to completely renew all the footpaths however he will ensure that Highways Department are aware of their deteriorating condition. He explained that the damage to the paths is being caused by vehicles parking on them rather than on the roadside. Repairs will be carried out on the areas highlighted as in the most urgent need of repair.

11. Highways

- **Pothole:** Highways will carry out the repair to the pothole on Main Street at the junction with The George car park exit within 90 days.
- **Road Signs:** Highways will carry out the repair to the road sign at the junction of Main Street and Middleton Lane within 90 days. The ivy to be cleared from obstructing the 30 mile an hour sign on the entrance to the village. The Clerk circulated a leaflet from the YLCA advising on speed restriction signs.
- **Footpath between Wath and Melmerby Junction:** The path and road way need sweeping. The Clerk to contact Highways. **(Action: Clerk)**

12 Accounts:

The following cheque payment was made:

- £540 to Sean Taylor Building Services for the maintenance contract.

The YLCA provided guidance on the purchase of a wheelchair for use on a temporary basis by residents or their guests. The Clerk to ask the Samwaies Hall Committee whether they would consider taking responsibility for this.

(Action: Clerk)

13. Financial Report

- **Bank Reconciliation Report to 29 September 2017:** The report was circulated.

14. PAYE: The monthly Summary has been forwarded to the HMRC.

15. Appointment of Councillor: Mark English has expressed an interest in becoming a Parish Councillor. His application was proposed by Cllr Blake, seconded by Cllr Taylor

and received a majority vote. The Clerk to notify Harrogate Borough Council of the co-option of Mr English.

Cllr Blake was thanked for his the work he has carried out during the number or years he has served as a parish councillor.

16. Introduction to Local Council Administration Course: The Clerk to find out more information on this course. **(Action: Clerk)**

17. Correspondence:

- General Data Protection Regulations: guidance from the YLCA on registering with the Information Commissioner's Officer when changes to the Regulations take place next year to be monitored by the Clerk.

(Action: Clerk)

The following correspondence was circulated at the meeting:

YLCA	Minutes of Harrogate Branch Meeting	12 June 2017
	Minutes of Joint Executive Board Meetings	22 April 1027
		15 July 2017
Heating Oil Club		
Glasdon Catalogue		

The following was circulated by email:

YLCA	White Rose Update	September 2017
NALC	Chief Executive	Bulletins

18. Items for next agenda: Standard items plus Village Enhancement, Highways, Footpaths.

19. Date of next meeting Monday 11 December 2017

The meeting closed at 8.15 pm