

Wath and Norton Conyers Parish Council

Minutes of the Meeting held at 7.00pm on Tuesday 26 September 2017 at Samwaies Hall

1. **Present:** Cllr J Graham (Chairman), Cllr J Clarke, Cllr A Blake, Cllr G Peace, Cllr S Taylor, S Hare (Clerk).
2. **Apologies:** None
3. **Declaration of interest in items in the agenda.** None
4. **Minutes of the meeting** held on 26 June 2017 were approved and signed. (Cllr Peace proposed and Cllr Clarke seconded).
5. **(a) Planning applications** received up to date of meeting: None

(b) **Any other planning applications** received after the posting of the agenda: None
6. **Planning decisions:** The application for change of use of agricultural land to form extension of domestic curtilage at 1 Norton Close, Wath was approved by Harrogate Borough Council subject to certain conditions. These being the development to begin on or before 31/7/2020; within 3 months of the date of consent ie 31 October 2017 all leylandii trees and hedging to be removed from the application site; No garages or outbuildings other than any expressly authorised by this permission to be erected without the grant of further specific planning permission from the local planning authority.
7. **Planning appeals/withdrawn/enforcement:** None. The Clerk to contact the Planning Department re the outcome of the possible breach of planning at The Barn, Grange Farm, Main Street, Wath. **(Action: Clerk)**
8. **Other planning matters:** Harrogate Borough Planning have asked that as a result of the data protection act that consultation responses be provided without a signature.
9. **Village Enhancement:**
 - **Footpaths:** All residents with properties on Main Street with gravel driveways/footpaths were contacted and asked to keep the public footpath clear. Future correspondence to residents to clearly state that all households have been contacted not individual residents.
 - **Block Works:** Cllr Graham has spoken with the Manager and the noise problem has been resolved. During the summer months dust from the work was a nuisance and Environment Health has visited the works.

- **Benches:** The benches are to be re-varnished.

10 Highways

- **Footpaths:** The Clerk to contact Highways Department again regarding the poor state of the footpaths in the village. Cllr Clarke requested that she meet with the Highways representative. County Councillor B Bateman to be copied into any correspondence. **(Action: Clerk)**
- **Pothole:** Highways to be notified of the pothole on Main Street at the junction with The George car park exit. **(Action: Clerk)**
- **Road Signs:** Highways to be notified of the condition of the road sign at the junction of Main Street and Middleton Lane. The weight restriction is not visible. The Clerk to ask the Rectory to clear the ivy which is obstructing the 30 mile an hour sign on the entrance to the village. The Clerk to look into the cost of an illuminated/'smiley face' speed restriction sign. **(Action: Clerk)**

11 Parish Council Website: The audited accounts for 2016/17 are displayed on the website.

12 Accounts:

The following cheque payments were made:

- £439.25 to Shirley Hare for Quarter 2 salary.
- £5.79 to Yorkshire Local Council Association for 3 copies of The Good Councillors Guide to Finance and Transparency.

St Mary's Church has asked whether a letter needed to be produced each year requesting a contribution towards the parish burial ground. The Clerk to notify them that this is needed for audit purposes. **(Action Clerk)**

The Clerk to contact YLCA to ask if any parish councils have purchased a wheelchair or other equipment for use on a temporary basis by residents or their guests. **(Action: Clerk)**

17 Financial Report

- **Bank Reconciliation Report to 1 September 2017:** The report was circulated.
- **External Auditor's Report 2016/17:** The report was circulated and showed that proper practices had been followed during the financial year.

18 **PAYE:** The monthly Employer Payment Summary has been forwarded to the HMRC

- **Pension Regulator:** The declaration of compliance has been completed and forwarded to the Regulator.

19 Correspondence:

- Aon UK Ltd will not provide insurance for local councils at the end of the current policy term. Arrangements have been made for BHIB Ltd to provide a quotation next year.
- The Harrogate Branch Meeting of the YLCA will be held on Monday 2 October at 7pm in the Jubilee Room, Boroughbridge . **(Action: All Cllrs)**

The following correspondence was circulated at the meeting:

Harrogate Borough Council	Review of Polling Districts and Polling Places
Broadacres Housing Association	Property in Melmerby
Citizens Advice	
YLCA	Annual Review 2016/2017
YLCA	Minutes of Joint Annual Meeting 2016
Clerk and Councils Direct	July 2017 and September 2017
High Batts Annual Report 2015	
Community First Yorkshire	

The following was circulated by email:

YLCA	White Rose Update August 2017
Harrogate Borough Council	Green Waste Update
Parish Consultation Meeting	Questions and Answers

20 **Items for next agenda:** Standard items plus Village Enhancement, Highways, Footpaths.

20 **Date of next meeting** Tuesday 24 October 2017

The meeting closed at 8.15 pm