

Wath and Norton Conyers Parish Council

Minutes of the I Meeting held at 7.005pm on Monday 26 June 2017 at Samwaies Hall

1. **Present:** Cllr J Graham (Chairman), Cllr J Clarke, Cllr A Blake, Cllr G Peace, S Hare (Clerk).
2. **Apologies:** Cllr S Taylor
3. **Declaration of interest in items in the agenda.** Cllr Peace expressed an interest in Item 7
4. **Minutes of the meeting** held on 22 May 2017 were approved and signed. (Cllr Peace proposed and Cllr Clarke seconded).
5. **(a) Planning applications** received up to date of meeting: None

(b) Any other planning applications received after the posting of the agenda: None
6. **Planning decisions:** None
7. **Planning appeals/withdrawn/enforcement:** A Planning Enforcement notice reporting a possible breach of planning at The Barn, Grange Farm, Main Street, Wath has been received from Harrogate Borough Council. This is dealt with by the Planning Department at Harrogate.
8. **Other planning matters:** None.
9. **Village Enhancement:**
 - **Lime Tree:** Arbortech has advised that the lime tree outside the concrete works not be pollarded but be allowed to grow to a mature natural formed tree. The Clerk to phone Arbortech and ask if the recently pollarded trees in Main Street could be trimmed before the Street Fair on 1 July. **(Action: Clerk)**
 - **Footpaths:** The use of gravel on residents' properties is becoming a problem on the public footpath on Main Street. The Clerk to write to all residents concerned and ask that the gravel be cleared from the footpath. **(Action: Clerk)**
 - **Block Works:** Attention has been drawn to an increase in noise from the Block Works. Cllr Graham to speak to the Manager. **(Action: Cllr Graham)**

- **Mushroom Farm site:** Heck has now moved to their new premises and it is understood that the site is part for lease and part for sale.

I4 Highways

- **NYCC Parish Portal:** A portal has been developed by Highways for councils to report highway issues and to track their repair. The Clerk to report the pothole on Wath road just outside the village. **(Action: Clerk)**

I5 Parish Council Website: The date of the uploaded notice to be removed from the website. **(Action: Clerk)**

I6 Accounts:

The following cheque payments were made:

- £446.73 to Shirley Hare for Quarter 1 salary and postage costs.
- £36 to Samwaies Hall for use of hall in April, May and June.

I7 Financial Report

- **Bank Reconciliation Report to 1 June 2017:** The report was circulated.
- **Budget 2017/18:** An up to date budget report was circulated and discussed. As in previous years it was agreed to donate £150 towards the upkeep of the parish burial ground. The Clerk to contact J Burgess to arrange for the village benches to be re-varnished. **(Action: Clerk)**

I8 PAYE: The monthly Employer Payment Summary has been forwarded to the HMRC

- The staging date for The Pension Regulator is 1 July 2017

I9 Correspondence:

- The Parish Consultation Meeting is on 13 September 2017 at Allhallowgate Methodist Church Ripon should Councillors want any questions raised at this meeting to let the Clerk know before 25 August. **(Action: All Cllrs)**
- The Chair had received a letter of resignation prior to the PC meeting from Cllr Blake who is moving from the area. It was accepted with regret and with great thanks for the work he has carried out whilst in his role of councillor. He will be missed. The Clerk to notify Harrogate Borough Council. **(Action: Clerk)**

The following correspondence was circulated at the meeting:

YLCA Local Council Administration Publication
Harrogate District Plan
Samwaies Hall Committee – Provision of Defibrillator

The following was circulated by email:

Reform of Data Protection Legislation
YLCA Training Programme

20 Items for next agenda: Standard items plus Village Enhancement, Highways, PC Website.

20 Date of next meeting Monday 26 September 2017

The meeting closed at 8.15 pm