

**Wath and Norton Conyers Parish Council**

**Minutes of the meeting held at 7.00pm on  
Monday 31 October 2016 at Samwaies Hall**

1. **Present:** Cllr J Graham (Chairman) Cllr J Clarke (Vice Chairman), Cllr G Peace, Cllr S Taylor, Cllr T Blake and S Hare (Clerk).
2. **Apologies:** None
3. **Declaration of interest in items in the agenda.** None
4. **Minutes of the meeting** held on 26 September were approved and signed. (Cllr Clarke proposed and Cllr Taylor seconded)
5. **(a) Planning applications received up to the date of meeting:** None  
**(b) Any other planning applications** received after the posting of the agenda: None
6. **Planning decisions:** None
7. **Planning appeals/withdrawn/enforcement:** None
8. **Other planning matters:** None
9. **Village Enhancement**
  - **Grass Maintenance Contract:** The contract to be advertised in Village life and a notice on the village notice board. Closing date for applications being 31 December 2016. **(Action: Clerk)**
  - **Lime Trees:** The Clerk to contact ArborTech for an appointment with Cllr Graham in early January to discuss the lime trees. The resident's concern about the tree roots outside his property is also to be discussed at this meeting. **(Action: Clerk)**

Cllr Peace to contact a local gardener re the removal of ivy at rectory corner.  
**(Action: Cllr Peace)**
  - **Garages on Bedale Lane:** The clerk to write to the owner of the plot and ask if the area can be maintained. **(Action: Clerk)**

- **Christmas Lights:** Cllr Blake has tested the lights and it was agreed that the 'switch on' should be 1 December. Cllr Blake to provide notices/leaflets. Mulled wine and mince pies to be served. **(Action: Cllr Blake/Cllr Peace/Cllr Clarke)**
- **Village Defibrillator:** The Village Hall Committee has agreed to raise £1700 for the purchase of a defibrillator. It was agreed that the PC would pledge £200 towards this. **(Action: Clerk)**

10 **Dog Fouling:** Nothing to report

### 11 **Highways**

- **Road Closure Signs:** The Clerk to contact Highways and ask that the diversion and road closure signs be removed from Bedale Lane, Tanfield Lane and the A61. **(Action: Clerk)**

12. **Training:** The Clerk attended the Society of Local Council Clerks training day on Saturday 8 October. The YLCA information re Government grants for establishing a website was discussed and the Clerk to complete the application form. **(Action: Clerk)**

13 **Accounts:** The following cheque was issued:

- £25 payable to S Hare for Training costs
- £260 to S Taylor for grass maintenance
- £90 payable to G Peace for purchase of refreshments for street party.

### 14 **Financial Report:**

- The Bank Reconciliation dated 30 September 2016 was circulated
- The Budget report 2016/17 to 30 September was circulated together with commitments to 31 March 2017.

15 **PAYE:** The Employer Payment submission to 5 November 2016 was submitted to the HMRC.

### 16 **Correspondence:**

Council tax referendum principles for parish and town councils was discussed  
A Nation's Tribute 11 November 2018 was discussed and agreed to be held

The following correspondence was circulated by email:

Harrogate District Local Plan  
Parish Consultation Meeting questions and answers

The following correspondence was circulated at the meeting:

Notes on Neighbourhood Planning  
Harrogate Borough Council            Green Waste  
Clerk and Council's Direct

**17 Items for next agenda:** Standard items plus Village Enhancement, Highways, Dog Fouling, Precept 2017/18, Recording of meetings.

**18 Dates of the next meetings:**    **Monday 21 November 2016**  
    **Monday 19 December 2016**

The meeting closed at 8.00 pm.