

Wath and Norton Conyers Parish Council

**Minutes of the meeting held at 7.00pm on
Tuesday 21 June 2016 at Samwaies Hall**

1. **Present:** Cllr J Graham (Chairman) Cllr J Clarke (Vice Chairman),
Cllr A Blake and S Hare (Clerk).
2. **Apologies:** Cllr G Peace and Cllr S Taylor
3. **Declaration of interest in items in the agenda.** None
4. **Minutes of the meeting** held on 23 May 2016 were approved and signed. (Cllr Clarke proposed and Cllr Clarke seconded).
5. **(a) Planning applications received up to the date of meeting:** None

(b) Any other planning applications received after the posting of the agenda:
None
6. **Planning decisions:** The following applications were approved by Harrogate Borough Council:
 - 6.13.4.F.FUL Infilling of carport to form utility room, WC and garden room at The Sidings, Melmerby.
 - 6.13.32.M.DISCON application for discharge of condition 3 (materials) of planning permission 6.13.32.M.FUL at Bretainnes Farmhouse, Tanfield Lane, Wath
7. **Planning appeals/withdrawn/enforcement:** None
8. **Other planning matters:** None
9. **Village Enhancement**
 - **Grass Maintenance Contract:** The upkeep of the verges is not ideal and it was agreed to look at the contract for this at the next PC meeting in September.
 - **Delivery Vehicles:** Heck has notified the PC that Thornbrough Road is closed from 23 June for one week so this will cause more vehicles to drive through the village. Concern was also raised by a resident that vehicles are

using the weight restricted Middleton Lane. The Clerk to contact Highways as the weight restricted notice is obscured by vegetation. **(Action: Clerk)**

- **Street Party:** The Chairman thanked councillors for their work in ensuring that the street party on Sunday 12 June was a success. It was well attended.

10 Dog Fouling: Nothing to report

11 Highways

- **Footpath to Melmerby:** Highways has acknowledged the request for work to be carried out to the footpath but no further information at the moment..
(Action: Clerk)
- **Footpath in front of the Church:** Highways to be notified that the footpath requires attention **(Action: Clerk)**

12. Clerk's Pay Scale: In line with the public sector pay award it was agreed that the Clerk's salary be increased by 1%. **(Action: Clerk)**

13 Accounts: The following cheques were issued:

- £128.40 payable to Tower Mint Ltd for the purchase of 90th Birthday Medals..
- £80.00 payable to Samwaies Hall for the use of the Hall for meetings and functions.
- £443.06 payable to S Hare for Quarter 1 salary plus stationery costs.
- £104.85 payable to J Graham for expenses for HM The Queen's 90th birthday celebrations
- £12.09 to J Clarke for costs towards the refreshments for HM The Queen's 90th birthday celebrations

14 Financial Report: The Bank Reconciliation dated 1 June 2016 was circulated

15 PAYE: The Employer Payment submission to 5 June 2016 was submitted to the HMRC.

16 Correspondence:

The following correspondence was circulated by email:

YLCA White Rose Update May 2016
 Training Programme 2016

Armed Forces Day letter

Rural Housing Report

Standards Training for Parish Councils was circulated at the meeting

17 **Items for next agenda:** Standard items plus Village Enhancement, Highways, Dog Fouling, Grass Maintenance Contract

18 **Dates of the next meeting:** **Monday 26 September 2016 at 7pm**

The meeting closed at 7.45 pm.