

Wath and Norton Conyers Parish Council

**Minutes of the meeting held at 7.00pm on
Tuesday 19 October 2015 at Samwaies Hall**

1. **Present:** Cllr J Clarke (Vice Chairman), Cllr A Blake
Cllr S Taylor, Cllr G Peace S Hare (Clerk).
2. **Apologies:** Cllr J Graham
3. **Declaration of interest in items in the agenda.** None
4. **Minutes of the meeting** held on 29 September 2015 were approved and signed.
(Cllr Clarke proposed and Cllr Peace seconded).
5. **(a) Planning applications:** None

(b) **Any other planning applications** received after the posting of the agenda:
None
6. **Planning decisions** None
7. **Planning appeals/withdrawn/enforcement:** None
8. **Other planning matters:** A letter had been received from Carter Jonas notifying the PC that they had submitted a planning application on behalf of Thirsk Food Logistics Ltd (Heck) for the redevelopment of Leeming Lane Farm, Sinderby. This development is not within the parish but it was agreed to respond to the letter thanking them for notifying the PC. **(Action: Clerk)**
9. **Village Enhancement**
 - **Seat outside the Church:** Mr Taylor was thanked for the work carried out at Rectory corner and to the seating area by the church.
 - **Christmas Lights:** Lights to be switched on on 1 December at 7pm. Householders to be asked to confirm that no changes have been carried out to their electricity supply since the lights were connected in December 2014.
 - **Lime Tree:** The quote from ArborTech for £265 plus VAT was accepted. The company to be informed to go ahead with the re-planting of the tree outside Bumble Bee Cottage. **(Action: Clerk)**
10. **Dog Fouling:** Nothing to report

11. Highways

- **Street Light:** The street light has been replaced on the Court House wall.

12. Accounts:

The following payments were raised:

- £24 made payable to Samwaies Hall for use of the hall in September and October
- £470 made payable to Sean Taylor Building Services for the annual maintenance contract plus additional work.

13. Financial Report:

14.1. The Bank Reconciliation and bank statement dated 1 October was circulated.

14.2 **Transparency Code:** Information has been placed on the Samwaies Hall website but NYCC .has been contacted regarding their Open Data Platform. More information is still required. **(Action: Clerk)**

14. PAYE: The monthly Employer Payment Summary has been forwarded to the HMRC.

Pension Regulator: The Clerk has registered with The Pension Regulator.

15. Correspondence:

15.1 **Recording of Meetings:** The updated Rules for the Effective Management of Recording at Local Council and Parish Meetings was adopted.

15.2 **Parish Consultation Meeting:** No questions were raised for the agenda on 16 November

16. Items for next agenda: Standard items plus Village Enhancement, Highways, Dog Fouling, Christmas Lights, Lime trees, Transparency Code

17. Date of next meeting: Tuesday 24 November 2015 at 7pm
Tuesday 15 December 2015 at 7pm

The meeting closed at 8.00pm.