

**Wath and Norton Conyers Parish Council**

**Minutes of the meeting held at 7.00pm on  
Tuesday 7 July 2015 at Samwaies Hall**

1. **Present:** Cllr Mrs J Clarke (Vice Chairman), Cllr A Blake  
Cllr S Taylor, Cllr G Peace S Hare (Clerk).
2. **Apologies:** Cllr Mrs J Graham
3. **Declaration of interest in items in the agenda.** None. Cllr Taylor asked that his Business Interests on the Harrogate Borough Council's website be updated to reflect his change of employment. **(Action: Clerk)**
4. **Minutes of the meetings** held on 27 May 2015 and 22 June 2015 were approved and signed. (Cllr Blake proposed and Cllr Taylor seconded).
5. **(a) Planning applications:** None  
  
(b) **Any other planning applications** received after the posting of the agenda:  
None
6. **Planning decisions** No notification has been received from Harrogate Borough Council however Cllr Blake stated that permission has been granted for the change of front of his house
7. **Planning appeals/withdrawn/enforcement:** A planning enforcement notice 15/00274/PR15 has been received from Harrogate Borough Council in respect of a possible breach of planning control at 2 Station Cottages, Melmerby in that a wood fabrication business is being carried out from a residential property
8. **Other planning matters:** It was noted that revised planning application may be submitted for the development of the police garages on Bedale Lane. No details have been received from the planning department.
9. **Village Enhancement**
  - 'Wath in Bloom' the idea of the village entering a competition was discussed.
10. **Defibrillators:** A number of rural locations have access to a defibrillator and it was agreed that as Wath is a small community Melmerby Parish Council should be contacted to establish whether both villages could share the use of a defibrillator. **(Action: Clerk)**

11. **Dog Fouling:** The number of dog fouling signs appear to have had a positive effect on people clearing up after their dogs.

12. **Highways**

- **Pothole:** The pothole on Bedale Lane has been inspected by Highways and will be fixed.

13. **Accounts:**

The following payment was raised:

- £20 made payable to Samwaies Hall for use of Hall on 22 June and & July
- £442.10 made payable to Shirley Hare for quarterly salary plus postage costs.
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14. **Financial Report:**

14.1. The Bank Reconciliation and bank statement dated 1 June was circulated.

14.2 Transparency Code: Harrogate Borough Council has confirmed that they are unable to provide access for the PC to display agendas and minutes on their website. Samwaies Hall Committee has agreed that PC documents can be uploaded onto their website. A notice is to be placed on the village noticeboard to this effect.

**(Action: Clerk)**

15. **PAYE:** The monthly Employer Payment Summary has been forwarded to the HMRC.

**Pension Regulator:** In line with the new workplace pension regulations the Clerk to register on the Pension Regulator website by 31 July 2015. Advice on workplace pensions to be sort from the YLCA. **(Action: Clerk)**

16. **Correspondence:** The following correspondence was circulated:

Harrogate Borough Council	Affordable Housing changes
NYCC	Awards for Projects/Groups and Individuals
	Health & Wellbeing Newsletter
YLCA	White Rose Update June 2015
Clerk and Councils Direct	

17. **Items for next agenda:** Standard items plus Village Enhancement, Highways, Dog Fouling, Defibrillator

18. **Date of next meeting:** Tuesday 29 September 2015 at 7pm

The meeting closed at 7.45pm