

Wath and Norton Conyers Parish Council

**Minutes of the meeting held at 7.00pm on
Tuesday 20 January 2015 at Samwaies Hall**

1. **Present:** Cllr Mrs J Graham (Chairman) Cllr Mrs J Clarke (Vice Chairman),
Cllr A Blake Cllr S Taylor, Cllr G Peace S Hare (Clerk).
2. **Apologies:** None
3. **Declaration of interest in items in the agenda.** Cllr Taylor in Item 9
4. **Minutes of the meeting** held on 17 December 2014 were approved and signed.
(Cllr Clarke proposed and Cllr Blake seconded).
5. **(a) Planning applications:** None

(b) Any other planning applications received after the posting of the agenda:
None
6. **Planning decisions:** None
7. **Planning appeals/withdrawn/enforcement:** None
8. **Other planning matters:** None
9. **Village Enhancement**
 - **Lime Tree:** Concern has been raised regarding the roots of the Lime Tree outside the cottage adjacent to Samwaies Hall possibly damaging the foundations of the property. The householder has requested permission to cut the root of the tree to avoid damage. Advice has been taken from Arbortech who inspected the tree and surrounding cobbles. They confirm that:
 - (a)** the roots of a lime tree are not generally invasive and will be deflected by any hard surfaces and it is very unlikely they would disturb the foundations
 - (b)** The regular management of the trees in the village including regular pollarding restricts further development of the root system
 - (c)** The damage to the kerbs and cobbles at the immediate base of the tree, were not new and would have occurred prior to the current tree management regime being implemented.
 - (d)** The cutting or disturbing of the roots would damage the tree which has a Tree Preservation Order on it.

The Clerk to draft a letter to Mr Murphy advising him of the response from Arbortech.
(Action: Clerk)

- **Xmas Decorations:** The Christmas lights have been removed and put into storage. Positive feedback has been received from inside and outside the village. The Clerk to check the number of extensions and sets of lights on the inventory. Xmas Decorations and the date for the 'switch on' to be put on the October 2015 PC agenda **(Action: Cllr Blake/Clerk)**
- **Maintenance Contract:** The Clerk to arrange for an updated contract to be signed by Mr Taylor **(Action: Clerk)**

10. **Dog fouling:** Cllr Blake to speak with a resident who has a problem of dogs fouling on the front of his property. He is to be advised that the PC support him in trying to establish the identity of the culprit so that the Dog Warden can be notified but that any hazard placed on a public footpath is a health and safety issue.

(Action: Cllr Blake)

11. Highways

- **Potholes:** Highways to be notified about the potholes on Bedale Lane near the village sign **(Action: Clerk)**
- **Salt:** A number of accidents have occurred at the first corner on Tanfield Lane. Highways to be asked to provide salt as a matter of urgency. They are to be advised of the condition/surface of the road and the Police involvement with the accidents. **(Action: Clerk)**
- **Gullies:** Highways to be informed that the gully on the righthand side of the road halfway up Melmerby hill is overflowing. They are also to check whether one gully has been covered by tarmac. **(Action: Clerk)**

12. Accounts:

No cheque payments were made

13. **Financial Report:** The bank statement and reconciliation dated 1 January 2015 was circulated.

- **Budget Report 2015/16:** The expected income and committed expenditure for the next financial year was discussed.

14. **PAYE:** The monthly Employer Payment Summary has been forwarded to the HMRC

15. Correspondence:

Attention was drawn to the new guidance 'Transparency Code for Smaller Authorities'. Councillors were asked to read the documentation which will be an agenda item at the next meeting. **(Action: All)**

The following correspondence was circulated to Councillors:

- Harrogate Borough Council Invitation to Parish Council Workshop on
Wednesday 4 March

Council Tax Support Grant 2015/16

- YLCA White Rose update 16 January 2015
Transparency Code
Affordable Rural Housing Guide
Electronic communication

- Clerk and Councils Direct January 2015

16. Items for next agenda: Standard items plus Village Enhancement, Highways, Dog Fouling, Transparency Code for Smaller Authorities

17. Date of next meeting: Tuesday 24 February 2015 at 7pm

The meeting closed at 8pm

Wath and Norton Conyers Parish Council

**Minutes of the meeting held at 7.00pm on
Tuesday 27 January 2015 at Samwaies Hall**

1. **Present:** Cllr Mrs J Graham (Chairman) Cllr G Peace
Cllr A Blake Cllr S Taylor, Mrs S Hare (Clerk).
2. **Apologies:** Cllr Mrs J Clarke
3. **Declaration of interest in items in the agenda.** None
4. **Planning applications received up to the date of meeting:** 6.23.76.FUL
Demolition of double garage and erection of detached dwelling, Bedale Lane, Wath

After discussing the application it was agreed that the response from the PC be:

A The Parish Council has no objections

The Clerk to notify Harrogate Borough Council. **(Action: Clerk)**

The meeting closed at 7.45 pm