

**Wath and Norton Conyers Parish Council**

**Minutes of the meeting held at 7.00pm on  
Monday 6 March 2017 at Samwaies Hall**

1. **Present:** Cllr J Graham (Chairman), Cllr J Clarke, Cllr G Peace, Cllr S Taylor and S Hare (Clerk).
2. **Apologies:** Cllr T Blake
3. **Declaration of interest in items in the agenda.** Cllr Taylor declared an interest in Item 9.
4. **Minutes of the meeting** held on 30 January were approved and signed. (Cllr Peace proposed and Cllr Taylor seconded)
5. **(a) Planning applications received up to the date of meeting:** None  
**(b) Any other planning applications** received after the posting of the agenda: None
6. **Planning decisions:** None
7. **Planning appeals/withdrawn/enforcement:** A Planning Enforcement Case No 17/00077/PR15 re a possible breach of planning control at Police Garages, Bedale Lane, Wath by the siting of a dilapidated caravan has been received. This caravan has since been removed. The YLCA were approached for advice on the PC's involvement in this situation and a detailed reply was received. John Howe who is advising the owner of the site on Bedale Lane on the re-submission of a planning application has contacted the Clerk. He is to be advised that members of the public may attend any PC meeting and may speak with the permission of the Chair.  
**(Action Clerk)**
8. **Other planning matters:** The Land and Planning Manager of Hanson UK has asked whether a member of the PC would wish to join the Ripon Quarry Community Liaison group. This was discussed but as the quarry is outside the parish boundary it was decided to decline this offer.  
**(Action Clerk)**
9. **Village Enhancement**  
**(Cllr Taylor left the meeting for this item)**
  - **Grass Maintenance Contract:** Two tenders had been submitted for the contract and were both considered by the PC. It was agreed to award the contract

to Sean Taylor Building Services which was a more competitive quote.

**(Action: Clerk)**

- **Lime Trees:** The Clerk to check with ArborTech when the trees are to be pollarded so the Christmas lights can be removed. AON Insurance has confirmed that the PC is covered under the Third Party Property Damage/Public Liability Section of the policy for items it is responsible for.

**(Action: Clerk)**

**10 Dog Fouling:** The use of small flags on the verges as a reminder for dog owners to clear up after their dogs was discussed.

## **11 Highways**

- **Middleton Lane:** The damaged drain cover on Middleton Lane has been referred by Highways to Yorkshire Water.
- **Tanfield Lane:** The Clerk to contact Mr and Mrs Stapylton and ask if their laurel hedge could be trimmed as it is a problem for farm vehicles using the junction.

**(Action: Clerk)**

**12. Parish Council Website:** The website is being constructed by Vision ICT. Photos of the village to be added to the site. .

**(Action: Clerk)**

**13 Accounts:** No cheques were issued.

## **14 Financial Report:**

- The Bank Reconciliation dated 1 February 2017 was circulated.
- **Council Tax Support Grant 2017/18:** Information from Harrogate Borough Council stating that the grant will cease in 2017/18.
- **Citizens Advice:** It was agreed to donate £100 to Citizens Advice to help towards the service they provide to the local community
- **Wath and Melmerby Cricket Club:** The club has asked for a grant towards setting up a junior cricket team. The Clerk to contact the Secretary and ask for details of items required for the club before a decision on funding is made.

**(Action: Clerk)**

**15 PAYE:** The Employer Payment submission to 5 March 2017 was submitted to the HMRC.

## **16 Correspondence:**

The Clerk to respond to Harrogate Borough Council regarding their notification about Emergency Planning Procedures.

**(Action: Clerk)**

The following correspondence was circulated by email:

Citizens Advice Annual Report 2015/16  
NYCC Public Rights of Way Consultation  
YLCA Training information

The following correspondence was circulated at the meeting:

YLCA Minutes of the Harrogate Branch Meeting 3 October 2016 & 16 July 2016  
Clerk and Council Direct January 2017 & March 2017

**17 Items for next agenda:** Standard items plus Village Enhancement, Highways, Dog Fouling, Parish website.

**18 Dates of the next meetings:** **Monday 3 April 2017**  
**Monday 24 April 2017**  
**Monday 22 May Annual Parish Meeting**

The meeting closed at 7.55 pm.