

Wath and Norton Conyers Parish Council

**Minutes of the meeting held at 7.00pm on
Monday 30 January at Samwaies Hall**

1. **Present:** Cllr G Peace, Cllr S Taylor, Cllr T Blake and S Hare (Clerk).

(Cllr G Peace chaired the meeting)

2. **Apologies:** Cllr J Graham and Cllr J Clarke

3. **Declaration of interest in items in the agenda.** None

4. **Minutes of the meeting** held on 19 December were approved and signed. (Cllr Taylor proposed and Cllr Peace seconded)

5. **(a) Planning applications received up to the date of meeting:** None

(b) **Any other planning applications** received after the posting of the agenda: None

6. **Planning decisions:** None

7. **Planning appeals/withdrawn/enforcement:** None

8. **Other planning matters:** Details of the consultation on planning application accompanied by an environmental statement for an extension to existing sand and gravel workings at Ripon Quarry, North Stainley was noted.

9. Village Enhancement

- **Grass Maintenance Contract:** A decision on the tenders received for this contract was deferred to the next meeting. **(Action: Clerk)**
- **Lime Trees:** The homeowner was satisfied with the information from ArborTech regarding tree roots. The trees will be pollarded later this year. The Clerk to check with ArborTech when the work will take place so that residents can be notified. **(Action: Clerk)**
- **Christmas Lights:** The Clerk to write and thank the 7 residents who provided a power connection for the lights **(Action: Clerk)**

- 10 **Dog Fouling:** Nothing to report

11 Highways

- **Footpath outside the Church:** Highways have cleared the footpath

12. **Parish Council Website:** Due to the successful bid for funding Vision ICT has been approached to develop the PC website. The Clerk to collate the information required. Cllr Blake to provide a landscape photo. A laptop with Microsoft office software and a scanner to be purchased from APG Computers Ltd. **(Action: Cllr Blake/Clerk)**

13 **Accounts:** The following cheques was issued

- £605.97 to APG Computers Ltd for a laptop, scanner and Microsoft Office 2016 software.

14 **Financial Report:**

- The Bank Reconciliation dated 1 December 2016 was circulated

15 **PAYE:** The Employer Payment submission to 5 February 2017 was submitted to the HMRC.

16 **Correspondence:**

The following correspondence was circulated by email:

Training Seminar on Planning

The following correspondence was circulated at the meeting:

Yorkshire Bank closure of Ripon branch

17 **Items for next agenda:** Standard items plus Village Enhancement, Highways, Dog Fouling, Parish website, Grass Maintenance Contract.

18 **Date of the next meeting: Monday 6 March 2017**

The meeting closed at 7.35 pm.