

## Wath and Norton Conyers Parish Council

### Minutes of the Meeting held at 6.00pm on Thursday 9 July 2020 at Badger Bank

1. **Present:** Cllr J Graham (Chair), Cllr J Clarke, Cllr M English, Cllr S Taylor, S Hare (Clerk).
2. **Apologies:** Cllr G Peace,
3. **Minutes of the meeting** held on 9 March 2020 was approved and signed. (Cllr Taylor proposed and Cllr Clarke seconded).
4. **Declaration of interest in items in the agenda.** None.
5. **(a) Planning applications** received up to the date of meeting:
  - 6.14.4.F.FUL Erection of agricultural storage building at Home Farm  
The councillors considered the application and their decision being:  
(A) The Parish Council has no objections.
  - 6.13.71.A.FUL Erection of domestic outbuilding at North View, 12 Main Street.  
The councillors considered the application and their decision being:  
(A) The Parish Council has no objections

The clerk to notify Harrogate Borough Council.

**(Action: Clerk)**

- (b) Any other planning applications** received after posting of agenda. None
6. **Planning decisions:** HBC has granted planning permission for the raising of external walls, installation of flat roof and alterations to fenestration at Cotehele, Bedale Lane, Wath.
7. **Planning appeals/withdrawn/enforcement:** An appeal has been made to the Secretary of State against Harrogate Borough Council's refusal of planning permission for outline application for the erection of a dwelling at land adjacent to Hambleton View, Bedale Lane, Wath
8. **Other Planning matters** None.
9. **Village Enhancement:** Nothing to report

**II Highways:** The Clerk to ask that the gullies be emptied on Main Street, Wath..

**(Action: Clerk)**

**12 Accounts:** The following cheques were raised:

- £66.60 to WE Dixon Ltd for PAT testing equipment.
- £447.05 to S Hare for Quarter 1 salary and postage claim.

The bank reconciliation statement dated 1 June was circulated.

**13 Financial Report: 2019/2020**

- **To certify that the PC is exempt form external audit 2019/20:** Resolved that Wath and Norton Conyers PC is exempt from external audit for the year 2019/20 as its annual turn-over does not exceed £25,000.
- **To note the Annual Internal Audit Report for 2019/20:** Resolved that the Annual Internal Audit Report for 2019/20 included at page 4 of the Annual Governance and Accountability Return 2019/20 be noted.
- **To approve Section 1 – Annual Governance Statement 2019/20:** Resolved that Wath and Norton Conyers PC approved Section I Annual Governance Statement 2019/20, page 5 of the Annual Governance and Accountability Return 2019/20.
- **To approve Section 2 – Accounting Statements 2019/20:** Resolved that Wath and Norton Conyers Parish Council approved Section 2 – Accounting Statements 2019/20 on page 6 of the Annual Governance and Accountability Return 2019/20
- **To approve the publication of documents required by Accounts and Audit Regulation 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities:** Resolved that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities, Wath and Norton Conyers PC will publish the following documents on a public website:

Certificate of Exemption

Annual Internal Audit Report 2019/20

Section 1 Annual Governance Statement 2019/20

Section 2 Accounting Statements 2019/20, page 6

Analysis of variances

Bank Reconciliation to 31 March 2020

Notice of the period for the exercise of public rights and other information required by Regulation 15 (2) Accounts and Audit Regulations 2015

**14 PAYE:** The payment submission has been forwarded to the HMRC.

**15 Correspondence:**

High Batts Annual Report 2018

Clerk and Councils Direct May 2020 and July 2020

The following documents were circulated by email prior to the meeting:

- White Rose Update      23/27 March  
   3/9/24 April  
   1/7/15/29 May  
   5/19 June  
   3 July

**16 Items for next agenda:** Standard items plus Village Enhancement and Highways,

**17 Date of next meeting**                      Monday 7 September 2020 at 7pm

The meeting closed at 7.00pm