

**WATH AND NORTON CONYERS PARISH COUNCIL  
NOTICE OF ANNUAL PARISH MEETING**

*Clerk to the Council*  
*Shirley Hare*

*Chairman*  
*Mrs J Graham*

**VENUE: Samwaies Hall                      DATE: 15 May 2019**

**TIME: Commencing 6.30pm**

**AGENDA**

1. Present
2. Apologies
3. Minutes of the Annual Parish Meeting of 21 May 2018
4. Chairman's Report
5. Questions from the Public

**To be followed by ANNUAL MEETING OF THE PARISH COUNCIL**

1. Election of Chairman and Vice Chairman
2. Present
3. Apologies
4. Declaration of Acceptance of Office
5. Register of Interests
6. Declaration of interest in items in the agenda
7. Minutes of the meeting held on 15 April 2019
8. (a) Planning applications received up to the date of meeting:  
(b) Any other planning applications received after posting of agenda.
9. Planning decisions
10. Planning appeals/withdrawn/enforcement
11. Other planning matters
  - Tree Preservation Orders
12. Village enhancement
13. Highways
14. Accounts
15. Financial Report 2018
  - To certify that the PC is exempt from external audit 2018/19
  - To note the Annual Internal Audit Report for 2018/19
  - To approve Section 1 – Annual Governance Statement 2018/19
  - To approve Section 2 – Accounting Statements 2018/19
  - To approve the publication of documents required by Accounts and Audit Regulation 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities
  - Insurance Renewal 2019
16. PAYE
17. YLCA Branch Meetings
18. Correspondence – see attached sheet
19. Items for the next agenda
20. Date of next meeting